



# JUBILEE SQUARE

HIRING PACK 2024



# ABOUT US

Managed by England's largest open-access Arts Charity and Festival, **Brighton Fringe**, Jubilee Square has established itself as an engaging, lively and central outdoor & pop-up venue. The space lends itself to a variety of different events including those for community groups, charities and commercial opportunities. Situated in Brighton's famous North Laine, the space continues to engage with the city's diverse demographic.

Please see below for pricing.

**SECURE YOUR SPOT ON THE SQUARE**

[jubileesquare@brightonfringe.org](mailto:jubileesquare@brightonfringe.org)

**JUBILEE  
SQUARE**





## AN ACTIVATION SPACE

An ideal location for hosting an experiential or sampling campaign

## A CULTURAL SPACE

Art fairs, markets, performances, exhibitions... a blank canvas for creativity

## A COMMUNITY SPACE

We can help provide a venue for your community event or charity campaign





# 2024 RATES CARD

We are committed to improving accessibility and recognise funding may be a barrier for some. We work with organisations of all sizes and from all sectors, including local community groups, charities and artists. If you would like to discuss your needs and requirements, please do get in touch. We'd love to hear from you.

**Hire rate may be negotiated and discounted based on your organisation's size and budget.**

LENGTH OF HIRE	DAILY RATE
Commercial Rate	£1200 + VAT
Local Business Rate	£400 + VAT
Multiple day booking or regular booking	Discounts available

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# FACILITIES



<b>SIZE</b>	24.4m x 25m (within the drain line) = 610m <sup>2</sup> commercial space
<b>SURFACE</b>	Flat concrete surface with a very slight rise in the middle for drainage.
<b>ACCESS TO THE SQUARE</b>	The Square is accessible to the public 24 hours a day, 7 days a week. There are bollards which are lowered by our facilities team, Kier to allow you to drive onto the square from 8am. We can discuss your access requirements upon booking.
<b>WATER</b>	Water supply is available to the left of Pizza Express. Please let us know prior to the hire if you need access
<b>ELECTRICITY</b>	We have the following commando plug pockets:  3 PIN 63AMP with 415 VOLTS 3 PIN 32AMP with 415 VOLTS 2 PIN 63AMP with 240 VOLTS 2 PIN 32AMP with 240 VOLTS 2 PIN 16AMP with 240 VOLTS 3 PIN 13AMP (normal plug)
<b>ACCESSIBILITY</b>	As we are committed to sustainability within our city, we always prefer you to use mains electrics over generators.  We actively encourage all organisations to consider accessibility when planning their event. Jubilee Square has step free access.

# THINGS TO CONSIDER

## FOOD

If you have a food concession, please make sure that you advise the Brighton and Hove City Council food safety team of your event.

If you wish to sell food, we ask that you are not in direct competition with surrounding businesses. If you are looking for catering options, Pizza Express and The Chilli Pickle (Indian restaurant) are based in the square who could provide excellent food for your event.

## HEALTH AND SAFETY

All activities must meet all current Health and Safety legislation, e.g. all cables on site must be adequately covered or positioned well above head height. We will require a risk assessment prior to your event.

## ROAD CLOSURE

To apply for a road closure on Jubilee Street you will need to contact Brighton and Hove City Council. [More information can be found here.](#)

## LICENSING

Jubilee Square has a Music and Entertainment Licence from 9am to 10pm but is not licensed for alcohol. If you wish to sell alcohol on site you will need to [apply for a Temporary Event Notice \(TEN\)](#) from Brighton and Hove City Council.

## SAMPLING

If you are sampling or selling alcohol, security is required. If structures are left overnight, we suggest overnight security as the square is in the town centre and accessible by the public 24/7.

## PARKING

You are permitted to park on the square during your event. Please mark this on your site plan.

## WEATHER

Jubilee Square is outside and uncovered. We do have a bad weather clause - where you can reschedule your event (within 60 days) due to bad weather for no additional charge.

## NOISE

Jubilee Square is located next to Jubilee Library in a noise sensitive area in close proximity to hotels and residential flats. We ask for noise management plans if you wish to use amplified music. This plan should involve details on how noise will be monitored on site as well as the maximum levels the noise will reach. The decibel limit on Jubilee Square is 90 db.

## WASTE

All waste must be removed from the site by the end of the hire. Hirers should arrange for their own waste disposal, and not use the public bins nearby. For more information on environmental enforcement, visit BHCC's website [here](#).

## SPACE USAGE

Activities must take place within the perimeter of the designated space and cause minimum disruption to pedestrians with no obstruction to local shop frontages or businesses.

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